

## Instructions To Submit

Please save this form and submit the completed PDF (and any attachments) by email to: <[ComplainantCounselPanel@legalaid.ab.ca](mailto:ComplainantCounselPanel@legalaid.ab.ca)>. The deadline for submitting this form can be found on the LAA website [<https://www.legalaid.ab.ca/roster-resources/panels/Complainant-Counsel>] We cannot accept applications received after the deadline. You will be informed of the results of your application by email in due course.

## Part 1: Lawyer Information

- Last Name, First Name:\*
- Alberta Year of Call:\*
- Firm Name:\*
- Mobile Number:\*
- Email Address:\*
- Languages Spoken Other Than English:\*
- City/Place Where Lawyer's Office Is Located:\*

## Part 2: Panel Competencies / Competency Plan

**Note:** Legal Aid Alberta invites applications from lawyers of all levels of seniority. LAA does not necessarily require that panel members demonstrate all competencies mentioned below. LAA will select lawyers for this panel based on the lawyers':

- Demonstrated competency in the areas listed below, or
- If the lawyer has not yet demonstrated this competency, the strength of the lawyer's plan to develop this competency while a member of the panel.

Your answers to the questions in this section should therefore summarize your existing competency, or – if you lack this competency – should describe your plan for how you will develop the competency.

**Competency #1: Criminal law experience, particularly experience in sexual assault law.** Experience bringing or responding to these applications is an asset. Participation in relevant continuing education is also an asset (e.g. attending an online training seminar about section 276 applications).

- 1.1. Briefly describe your experience practicing criminal law, specifically noting any experience relating to the prosecution or defence of sexual assault allegations. Please provide an estimate of what proportion of your practice is devoted to criminal law.

- 1.2. Briefly summarize your trial experience in any matters where a party has brought one of the following applications: (a) an application to introduce “other sexual history” under section 276, (b) a *Mills* application under sections 278.2/278.3, (c) an *O’Connor* application, or (d) an application to use records under sections 278.92/278.93.

- 1.3. Summarize any recent training seminars or other continuing legal education programs you have attended that relate to sexual assault law or one of the types of applications mentioned above.

- 1.4. Describe any other ways you have demonstrated your aptitude or experience in criminal law. Or, if you do not have much criminal law experience, describe why you are interested in assisting complainants in criminal proceedings and summarize how you plan to develop this competency if you are selected for the panel.

**Competency #2: Experience providing legal advice to complainants or witnesses in legal proceedings.** Participation in similar assistance programs for complainants – such as the Elizabeth Fry Society Independent Legal Advice for Survivors of Sexual Violence program – is an asset.

- 2.1. Have you ever acted as counsel for a witness or a complainant in a *criminal* proceeding?  
If yes, summarize your experience in this area, with particular emphasis on any experience assisting complainants in sexual assault prosecutions.

- 2.2. Have you ever provided legal advice to victims of sexual violence in a *non-criminal* matter?  
If yes, summarize your experience in this area.

**Competency #3: Training or experience in trauma-informed legal practice or client-centred lawyering, or other practice skills that are relevant to the representation of complainants in sexual violence prosecutions.**

3.1. Describe any experience you have working with victims of sexual violence or victims of domestic violence, either in a legal or a non-legal capacity. What have you learned from this experience that would assist you as a member of this panel?

3.2. Have you undertaken any training in trauma-informed legal practice or client-centred lawyering? If you have, please describe this training. If you have not, please describe how you plan to develop this competency if you are selected for the panel.

### **Part 3: Explaining Your Interest in the Panel**

Why do you want to join this panel? Why are you interested in this kind of work?

Is there anything else you want LAA to know when we consider your application?

## Part 4: References (Optional)

Although optional, you may provide up to two references who can comment on your interest, aptitude, and experience in the areas mentioned above. If you name any references, LAA may contact them for their confidential opinion about your competencies and your suitability for this panel. LAA may choose not to contact the references.

### Reference #1

1. Name:

2. Phone number:

3. Email address:

4. Relationship:

### Reference #2

5. Name:

6. Phone number:

7. Email address:

8. Relationship:

## Part 5: CV/Resume (Optional)

Although optional, you may attach a copy of your CV/Resume for LAA to review with this application.

## Part 6: Declarations

\* I have read the panel description document for this panel. I certify that all information I have provided to LAA as part of this application is accurate. I acknowledge that LAA will use this information to evaluate my application in accordance with LAA policies. I give LAA permission to make confidential inquiries about my competencies to the references I have listed above. I agree that any information provided by these references will only be used to evaluate my suitability for this panel and I agree that LAA may keep this information confidential from me.